

Freedom and Flexibility to Book Classes Online

Tips & Tricks



Login into Stepping Up Nyon

For existing customers link is: https://app.clubright.co.uk/c/steppingup



Login to Stepping Up | Early Childhood Academy Not got an account?

Enter your email address



For new customers link is:

https://app.clubright.co.uk/c/steppingup/register



Join Stepping Up | Early Childhood Academy We need some quick details to get you started Already got an account?

	First Name	Last Name
Email a		ldress
	Phone n	umber

Existing customers without a password can use their usual email to create a password

Existing customers can reset their password should it have been forgotten or be the first connection

You can consent to receiving information from us via email knowing that you can unsubscribe at anytime Register with the First Name and Last name of your child.

You can consent to receiving information from us via email knowing that you can unsubscribe at anytime

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Update your personal details and select your child profile

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Make sure your details are correct clicking

Update your details

Which will lead to the page:

Update your details

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	Address 2	

Make bookings, purchases for your child Add a second child, if relevant, by clicking:

Member	Options

Add another member/child

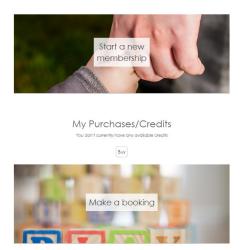
Select your child profile by clicking:

Member Options

Select another member/child

Make booking & purchases

As your child profile you will see:



My Bookings You do not have any upcoming bookings Why not make a booking now?

If your child already has memberships, you see:



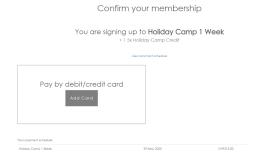
Start another membership

Click on "Start a new membership" and you will see a set of memberships:



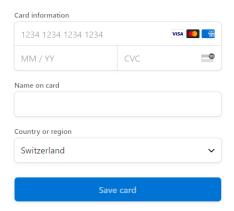
Select the membership, for instance a holiday camp:

Once you validate the membership, your details and included credits, you see:



Save your credit card details for payment:

Save card information



Please note that:

- 1. We use leading online payment provider Stripe
- 2. Your card details are saved for future use.
- 3. We will never debit your card without your consent
- 4. You can delete your card details at anytime

Make/Cancel Bookings

Once you have purchased a memberships, you can see your credits as below.

My Credits	
12 Weeks Play & Music Membership Expires on 12/08/2020	10 credit(s) remaining
12 Play & Music Credits Expires on 17/08/2020	12 credit(s) remaining
4x English Kids Club/Month Expires on 26/07/2020	4 credit(s) remaining

Click on "Make a Booking"



You will navigate through the calendar

Mon 20 Jul Tue 21 Jul Wed Thu oliday Can (2-5 years) Holiday Carr (2-5 years) oliday Camp (2-5 years) 08:30 - 12:00 08:30 - 12:00 08:30 - 12:00 08:30 - 12:00 08:30 - 12:00 ation: Classr location: Classro ontion: Class 14 spaces 14 spaces 14 spaces 14 space 14 space Booking Info Booking Info Booking Info Booking Info Booking Info Booking Info Clock on Confirm your booking in the shop for CHF0.-Basket Your Bookings at 08-07-2020 14:07 (re English Kids Products you may like to add to your booking... Club (3-6 - 0 + 1x English Kids Club (CHF60.00) years) Total: CHF0 Your booking appears in the calendar and on your profile Wednesday 08 July 14:30 English Kids Club (3-6 years) , Classroom

Kasia Tekien

Cancel booking

You can cancel bookings yourself up to 24 hours before the class.



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