

Health & Safety Protocol



We adhere to Canton Vaud Office of Early Childhood Development Health Protocol.

Customer Protocol

- Entry to the centre will be limited to 2 families of 1 child and 1 adult or 2 siblings and 1 adult.
- Adults and children must disinfect their hands before entering the centre.
- Disinfectant Gel will be displayed at the front door.
- Adults are required to wear masks that cover from nose to chin during their stay in the centre.
- Adults and teachers have to keep their distance from each other.
- Older siblings should not come to the centre.
- Baby siblings should be carried on a baby carrier or car seat.
- Prams, scooters (trotinettes) or bicycles will not be allowed inside the building or the centre.
- Gymboree Play & Music will not be responsible for any lost items left outside the building.
- PlayGYM area will be closed for adults during the reopening phase I.
- Teachers will spend sufficient time with preschoolers in the PlayGYM as we know they love it!
- Kitchen area will not be open for breakfast, lunch or snack.
- Reception Desk will be closed for customer service.
- The reception/entrance hall should remain clear at all time:
 - If you need information, please write to us via email: info@steppingup.ch
 - If you need to speak to Claudia, please write an email to claudia@steppingup.ch
 - If you need to communicate to Teacher Kasia please write to preschool@steppingup.ch
 - For urgent matters, you can call Claudia at 078 714 89 57 or Preschool's mobile 078 878 84 05.
- Gymboree Nyon main telephone line has been set not to leave messages.

Teachers & Classroom Protocol

- Teachers might decide to wear masks if they wish but this is not mandatory.
- Teachers will keep a safe distance from preschoolers although we know it is a very difficult task.
- We will continue to keep a limited number of preschoolers per morning with two teachers.
- Each teacher will be in charge of a group of pre-schoolers.
- The classroom and the Play Gym will be used to minimise the number of children per room.
- Classroom tables will be organised to provide more space between children.
- Consider to bring and leave a soft toy or comfort item for re-adaptation of your child.
- Teacher Kasia could provide feedback to parents via our WhatsApp Group.
- Any specific questions, please send us an email to preschool@steppingup.ch

Arrival / Drop Off Time (8:30am- 9:30am)

Drop Off Time:

- Entry to the centre will be limited to 2 families of 1 child and 1 adult or 2 siblings and 1 adult.
- Other families will wait outside and provide sufficient space for families leaving.

Entering the Centre:

- Adults and children must disinfect their hands before entering the centre.
- Disinfectant Gel will be displayed at the front door.

Reception Desk:

- The reception area should remain clear at all times.
- Any customer service questions will be answered via email with no exceptions.

Siblings:

- Older siblings should not come to the centre.
- Baby siblings should be carried on a baby carrier or car seat.
- Prams cannot be taken inside the centre or the building.

Class Preparation:

- Adults must prepare their child to enter the class:
 - Take coats and shoes off as usual.
 - Wash hands and face of your child before entering the classroom or Play Gym.
 - Change child's nappy if necessary.
 - Leave Gymboree bag with extra clothes.
 - Say good - bye to your child and leave child to walk towards her/his teacher.
 - Send any updates for the teachers upfront via email preschool@steppingup.ch
 - Unfortunately, teachers will not be able to discuss or chat with you during drop off/pick up time.

Late arrivals:

- We will not accept any child after 9.30am.
- Front door will be closed after 9:30am for both health and security reasons.

Parents cannot enter the PlayGym or classroom at this initial reopening phase.

Departure/ Pick- Up Time (12:00pm)

Pick Up Time:

- Teachers will be in charge of preparing and handling over preschoolers to parents/adults.
- Teachers will bring children outside the centre to the entrance of the building (sliding door).
- Adults will not be able to enter the centre or building at this time.

Reception Desk will be closed:

- Any customer service questions will be answered via email with no exceptions.
- The entrance/reception hall should remain clear at all time.

Parents will not be allowed to enter the centre at pick up time during initial reopening phase.

Sick Policy

- Gymboree Play & Music Nyon only accepts healthy adults and children.
- Anyone with mild symptoms of illness will not be allowed to enter the centre.
- We kindly ask you to be cautious, respectful and caring members of the Gymboree Family.
- Teachers will call parents to pick up their child, if they consider that the child has symptoms.
- Symptoms are typically:
 - Fever of 38 or above.
 - Mild to non-stop cough
 - Sneezing
 - Physically not well.
 - Unwillingness to participate in activities with no reasons.
 - Red-eyes, body rushes or spots.

Anyone who has been in contact with a confirmed COVID-19 case should not come to the centre for a minimal period of 2 weeks. Such cases should be reported immediately to the Director of the Centre Claudia Stoppiello via email to claudia@steppingup.ch.